



Position Available

DIRECTOR OF PROPERTY MANAGEMENT

The Mutual Housing Association of Southwestern Connecticut (MHA), a non-profit developer and manager of affordable housing based in Stamford, CT, is seeking a Director of Property Management to oversee all property management activities for the organization. Founded in 1990, MHA is one of Fairfield County's most active nonprofit providers of affordable housing with 470 completed units and over 250 in active construction and development including homeownership, rental, senior and supportive housing units. A temporary position is available immediately, with full-time permanent position possible.

The Director of Property Management will have primary responsibility for supervising the day-to-day property management operations at MHA's 12 properties and 419 units to achieve the highest standards of affordability, quality and customer service. The Director of Property Management will supervise property management staff, oversee all maintenance work performed by staff and contractors, prepare and monitor operating and capital budgets, and direct energy conservation efforts. Additionally, the Director will prepare reports for housing finance agencies, lenders, and limited partners to assure regulatory compliance, and provide periodic reports to MHA Board and Asset Management Committee.

Degree plus 5+ years experience in affordable housing and knowledge of Timberline software and federal and/or Connecticut housing programs required. Real estate brokerage license preferred.